**Gwynedd Learning Disability Service Transformation Group Member**

The Gwynedd Learning Disability Transformation Group are keen to have lay members as part of the Group. Please note that this is a voluntary role.

The purpose of the Learning Disability Transformation Group in Gwynedd is to:

* Ensure that providers / stakeholders and individuals work jointly and co-produce the work of developing and commissioning services for adults with a learning disability in Gwynedd.
* Share information.
* Decide what the priorities are for the learning disability field for the year.
* Work collaboratively to develop a Needs Assessment.
* Support and contribute to the regional agenda.
* Respond jointly to new challenges.
* Jointly develop opportunities and develop services based on the new Act.
* Look at ways to overcome barriers.
* Identify services’ strengths.

**1. Purpose of the Role**

As part of the Learning Disability Service’s commitment to engaging communities in promoting the wellbeing of our citizens, we would like volunteer Lay Members to be a part of this Group. The person’s role will be to bring a more ‘grass roots’ perspective to the work of the Group; to think as a member of our community; and to play a part in the development of our work as a Transformation Group.

**2. Main duties**

The main duties will be to:

* Attend and contribute annually to 5 half day Transformation Group meetings;
* Actively support stronger public engagement to promote the work of the Group;
* Challenge the work undertaken by the Group; and
* Help to make links between the Group and community groups.

**3. Person Specification**

Lay members must:

* reside in Gwynedd;
* have an interest in this area of work;
* must declare any prior connection with agencies or elected members;
* must have an ability to communicate effectively within meetings and the confidence to ask questions and challenge people in a constructive way;
* must have a commitment to improving outcomes for our citizens;
* must have a commitment to the values and vision established by the Group;
* must have a commitment to equality and diversity within their own life experience and in promoting good outcomes for our citizens;
* demonstrate an understanding of the handling of sensitive and confidential data.

**4. Recruitment and selection**

Lay Members will be appointed following an informal chat with the managers (details included below), to discuss what they are able to contribute to the Group.

Successful members will be asked to sign a confidentiality agreement before taking up the role.

**5. Induction, training and support**

All new Group members will receive a basic briefing on the function of the Group and the duties of Group members. This can include discussing any training and learning needs.

A ‘buddying’ arrangement will be in place for each Lay Member, which will involve meeting with a member of the Group before and/or after each meeting to prepare and de-brief if necessary.

Successful members can meet with the Group’s Chair once a year if they wish, to discuss their development.

**6. Expenses**

The role is a voluntary one, although travel costs will be reimbursed. Due to current Covid restrictions, all meetings currently place virtually (via Zoom or Microsoft Teams). We can help anyone who needs any equipment / technology so that they are able to join.

**7. Appointment and notice period**

The appointment is for a two year period with an annual review. The appointment can be terminated at any time with an expectation of one month’s notice period on either side.

For more information, please contact:

Helen Fôn Owen on 01286 6826751 ([helenfonowen@gwynedd.llyw.cymru](mailto:helenfonowen@gwynedd.llyw.cymru))

Alun Williams on 01286 679476 ([alungwilymwilliams@gwynedd.llyw.cymru](mailto:alungwilymwilliams@gwynedd.llyw.cymru))

Closing date: 30 June 2021